

15 July 2020

Dear Parent/Carer

Re: Year 13 A level & BTEC Results Collection 13 August 2020

We hope you and your family are safe and well. Due to the Covid-19 pandemic, we need to adapt the way students can come into school and collect their results on **Thursday 13 August**.

To enable us to work within the guidelines for safe practice, we will be managing the flow of students on the day and will be making results available for each student at the times shown below. Unfortunately, parents will not be able to accompany students into school, and students must keep to the allocated times.

	Time
Surnames from A-D	8.00am
Surnames from E-K	8.30am
Surnames from L-P	9.00am
Surnames from Q-Z	9.30am

Students will come in to school via the side entrance, which takes them into the school hall. They should not enter through reception as this will be the exit area. Members of the sixth form leadership team will be available in the hall to give advice about next steps, including university places or resits, should students need this.

What happens if students are not able to collect their results in person?

In this situation, there are a number of options:

1. Results can be posted to a student's home address; we will need to have received a self/stamped-addressed envelope to do this. If this is your preferred option, please ensure that the envelope is in school prior to results day. Please be aware that the results will be posted on the day and, therefore, that students will not receive them until at least a day later, as this is dependent on the post.
2. Another person may collect them on a student's behalf. However, they will need to bring written permission from the student for the results to be released.
3. Results can be given via email. Due to the business of the day, this process will not be started before 2pm. Results may arrive considerably later than this, depending on the volume of demand for this service, so we ask for your patience in bearing with us. If this is a preferred option, you will need to email brownk@caludoncastle.co.uk prior to 13 August, with the email address to which results should be sent.

PLEASE NOTE THAT WE ARE UNABLE TO GIVE ANY RESULTS OVER THE PHONE.

Registered Office: Castle Phoenix Trust, Axholme Road, Wyken, Coventry CV2 5BD | Registered Number 8331385

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Headteacher
Mrs M Marr



National Teaching School
designated by
National College for
Teaching & Leadership



Students need to return any school resources (text books etc) before we can issue their results. They should bring all resources with them on Thursday 13 August and **NOT** before. Students will also be able to collect any school photographs they have ordered, if they have not already done so.

If you have any questions regarding the results day arrangements please e-mail sixthformteam@caludoncastle.co.uk

School Prom

Due to continued uncertainty regarding venues and large gatherings, it is with deep regret that we have decided that we are unable to reschedule the prom. Students will be contacted in due course regarding a refund.

The Results Process

The results all students will receive this summer have been arrived at by the following process:

- Schools were asked to provide the exam boards with the grade they considered the student would have achieved if the exams had taken place as usual.
- Staff used prior attainment data, all attainment and progress data collected through the year, including any coursework that may have already been completed (if appropriate) to arrive at this grade. Schools checked these grades within subjects, and across the school, to ensure it was a fair and consistent reflection of each student's ability.
- Once submitted, the exam boards will have applied a statistical standardisation to the grades submitted. This is to match the grades to previous national patterns. Schools will not receive these confirmed grades until the published results day.
- The grades given will be treated exactly the same as grades achieved in any other year and will hopefully allow students to move onto their chosen pathway.
- Any student who wishes to improve on the grade they are awarded will have a chance to sit a re-take exam, provisionally scheduled for October 2020. They will need to let us know if they wish to do this by Tuesday 1 September, by emailing brownk@caludoncastle.co.uk

Yours sincerely



Mrs M Marr
Headteacher